

## BIRTHDAY PARTY FAQ

### HOW DO I KNOW WHAT DATES ARE AVAILABLE TO BOOK A PARTY?

- Parties are reserved for Saturday afternoon and Sunday afternoon, Except for Holidays.
- Birthday Party date and time requests are reserved on a first come first served basis.

### HOW DO I REQUEST A BIRTHDAY PARTY?

- Reservation forms are available at the Mankato Family YMCA Front Desk (507-387-8255) or may be found online at [www.mankatoymca.org](http://www.mankatoymca.org) (under YOUTH tab). Submit completed reservation request forms to Program Coordinator's e-mail; [birthdayparties@mankatoymca.org](mailto:birthdayparties@mankatoymca.org) , Skate Park inquiries and request to Manager's e-mail; [skateparkmanager@mankatoymca.org](mailto:skateparkmanager@mankatoymca.org).

### HOW DO I KNOW MY YMCA FACILITY PARTY IS RESERVED?

- YMCA facility requested parties are confirmed only by the Family Engagement Coordinator. You will receive an e-mail confirming your requested reservation or an alternative proposal. Your party request is not secure until you make a \$25 non-refundable deposit towards your rental.
- Deposits may be made by calling the Mankato Family YMCA Front Desk with your confirmation code listed in the e-mail. Remaining balance of the party is due upon arrival on the day of your party rental.

### WHAT IS INCLUDED IN THE SPECIALTY POOL PARTY PACKAGE?

- A private room
  - Pepsi Rec Room: a maximum of 3 tables with 12 chairs.
- A minimum amount of refrigerator/freezer space is provided.
- A staff member will be facilitating the party room and assisting with the locker room before and after swimming.
- Allotted time amount reserved for rental space of party room and shared pool space.

### WHAT CAN I BRING?

- You can bring food, drinks, cake and decorations. Table cloths and balloons are provided. You are responsible for removing gifts and personal items before the scheduled party time is over. Please no piñatas, glitter or confetti.

### HOW EARLY CAN I ENTER THE PARTY ROOM? / HOW LATE CAN I STAY IN THE ROOM AFTER MY PARTY?

- You may enter the party room 30 min before your guests arrive to set up and decorate. Likewise, you have 30 min after your party to clean up and remove all decorations.
- Specialty Pool Parties are scheduled as the following;
  - 12-2:00pm party has the room from 11:30am-2:30pm.
  - 3:00-5:00pm party has the room from 2:30-5:30pm.
  - 12:30-2:30pm party has the room from 12:00-3:00pm.

### WHAT IS EXPECTED OF ME CONCERNING THE ROOM; HOW DO I LEAVE THE SPACE WHEN I AM DONE?

- All rooms used by the party are required to be cleaned out and left in the condition they were found in (decorations are to be taken down and removed). If the rooms used are not found in satisfactory condition, there will be a \$20 cleaning fee charged to the renter.

#### WHAT DO I NEED TO KNOW ABOUT THE POOL?

- Parties at the Mankato Family YMCA will utilize the Taylor Family Aquatics Center. This has a zero depth entry and separated depth areas. Please see Pool rules and Guidelines below.
- Children must be accompanied by an adult in the pool area at all times.
- The Mankato Family YMCA does not provide towels.
- We recommend party participants wear swimsuits under clothing, bring towel and bag for belongings.
- We ask that you please have swim time prior to eating a meal or snack. This will help avoid accidents in the pool and unnecessary pool closures.

#### Pool Rules/Guidelines

1. Street shoes and Domestic animals are not allowed on the pool deck
2. Do not enter the pool if you suspect you have or have had a communicable disease or an open cut or blisters, band aids are not allowed in the water
3. Wear family appropriate and clean swim attire only\*
4. Shower using warm water and soap before entering the pool or after use of the toilet facilities
5. No extended breath-holding or hyperventilation allowed
6. Only U.S. Coast guard approved lifejackets allowed. Users must remain within arm's reach of an adult
7. Goggles / Masks that cover the nose are prohibited on person's less than 18 years of age
8. Do not run or engage in rough play in the pool area or locker-rooms
9. Diving is prohibited in water less than 9 feet in depth
10. Spitting, spouting water from mouth or blowing nose in the pool is prohibited
11. Diaper changing in the pool area is prohibited. Please use locker-rooms
12. Do not bring food, drink, or gum into the pool area
13. Glass and shatterable items are prohibited in the pool area

#### Swim Attire Guidelines\*

1. Clothing may be worn over a swimsuit if it is clean and family appropriate. We recommend lightweight tighter fitting clean clothing
2. Clothing must be rinsed off thoroughly in the shower before entering the pool
3. Please see Aquatic staff for details about water depth restrictions when wearing clothing in water
4. Children in Diapers or newly potty trained children under 3 years old must wear disposable swim diapers or a re-usable plastic pant with snug elasticized legs and waistband

#### WHAT IS YOUR CANCELLATION OR REFUND POLICY?

- The YMCA will not refund or credit the \$25 party deposit.
- All cancellations are required to be made within a minimum of 48 hours in advance. Failure to cancel prior to 48 hours in advance will result in the balance of the party being the renter's responsibility, regardless of the party taking place.
- For paid in full parties cancelled 48 hours in advance, a credit will be placed on your YMCA account for the party balance, not including the nonrefundable deposit.